



# Information for supervising Assessors

Thank you for giving your valuable time to make sure that those delegates who are accessing their supported assessments through an Operating Authority, Assessor Network or Approved Activity Provider have a positive and nationally consistent experience at this stage of their Expedition Assessor Accreditation Scheme. As a supervising Assessor you are upholding national standards for assessment based on a number of performance criteria.

The aim of the supported assessments is to provide practical experience in the field. It gives the Assessor the opportunity to utilise their skills and knowledge learnt from the learning programme so far and the DofE the opportunity to verify their understanding of the role of the Assessor in a supportive manner.

By the time the delegate gets to you they would have already undertaken the online e-induction module, a pre-course learning module, a generic Expedition Assessor Accreditation Scheme (EAAS) course and, at Gold level, an additional online module to make sure that they understand the DofE's assessment structure and notification processes.

On successful completion of the EAAS course each delegate will normally be required to undertake at least one supported assessment, under the direct supervision of a DofE supervising Assessor appointed by the Operating Authority, Assessor Network or Approved Activity Provider. These Assessors must be accredited.

The process of supported assessments is consultative and includes the delegate, you and the DofE Manager/ Expedition Co-ordinator/AAP Manager. The delegate will either meet the performance criteria or they will not.

The DofE Manager/Expedition Co-ordinator/AAP Manager in consultation with the supervising Assessor(s) make the final decision for accreditation approval.

If the DofE Manager/Expedition Co-ordinator/AAP Manager/supervising Assessor believe that more supported assessments are required, this will be discussed with the delegate and an appropriate plan of action, including the number of additional supported assessments required, will be agreed.

It is not necessary for a delegate to go through a full assessment for these performance criteria to be met but all of the performance criteria must be observed by the supervising Assessor. It may be that you can use the pre-expedition check, a meeting on the move or at the camp site and the final debrief. If, however, there are areas for improvement in their performance you may want to see more interaction. Please remember that any adult intervention into the young people's expedition is an intrusion into their experience.

## The Performance Criteria

The following performance criteria are nationally agreed and these are the criteria that you should measure the delegate against. Do not put any other criteria on the delegates of your own making as this will detract from the national standards for all Expedition Assessors.

As a supervising Assessor you should be looking for the following:

Performance Criteria	What you are looking for:
They are able to carry out practical assessments in the field in accordance with the 20 conditions of the Expedition section for the relevant level being undertaken.	- They are able to make valid and reliable judgments as to whether or not the 20 conditions have been met.
They can establish good supportive relationships with the young people and communicate effectively with them.	- They have good interpersonal skills when dealing with young people. - They understand that the expedition belongs to the young people. - They can communicate in a way that is empathetic to the needs of the young people.
They are able to deal effectively with relevant forms, tracings, route outlines, route cards, the suitability of routes and problems associated with access.	- They can advise on the relevant expedition information to the Supervisor and participants.
They are able to give advice to the Supervisor and the participants, based on their knowledge of the Expedition section.	- They provide relevant and up-to-date information that helps to create a positive outcome for the participants.

These performance criteria should be gauged through observation and/or discussion but can be evidenced through written witness statements from a DofE-approved supervising Assessor.

Once an individual has met these criteria you should sign form EAAS/5 and return it to the delegate.

If an individual does not meet the criteria then it should be written down on the EAAS/5 and agreed with the delegate.