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 **ROYAL  
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**AIR CADETS**  
the next generation

28 Mar 11

OC Squadrons

**DofE - ACCREDITED ASSESSORS - WING**

1. Units are aware that as of 1 April 2011, only accredited assessors can sign the respective pages in record books for

ASSESSED EXPEDITIONS ( & PRESENTATIONS) - for expeditions undertaken after 1 Apr 11 - and must quote their assessor number in the signature blocks.

2. This does not prevent any adult member of staff signing for the Training and Practice Expedition and the Certificate of Competency. ( Or indeed any other pages in the book).

3. I would remind all units that 2 separate signatures are required for the Expedition section, 1 for the training, practice and certificate of competence and a DIFFERENT one for the assessed expedition and presentation ( and after 1 Apr must be an accredited assessor). So even an accredited assessor cannot sign for all.

4. I appreciate that not all units have such staff and a full list of assessors is available on Bader ( and is updated by Corps DofE Officer) to access follow the following:

- a. Log onto Bader - Sharepoint
- b. Go to Uncontrolled Documents
- c. Select Activities
- d. Select DofE
- e. There are 2 lists of assessors - 1 is assessors and the other is approved supported assessment assessors who are also assessors.( 1st 2 options) - look at both. Contact as need be direct. ( Helpful to sort the list out alphabetically on Wings).

5. Any queries, please contact Sqn Ldr Iles ( who is responsible for staff Adv Trg records) or the undersigned.

B Coats  
Sqn Ldr  
Wg DofE Officer

Copy to  
OC Wing  
WSO's