



HQ Warwickshire & Birmingham Wing  
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22 Feb 2010

OC Squadrons

**DOFE EXPEDITION ASSESSORS 1 DAY COURSE – SUNDAY 20 JUNE 10 – 2030 SQN HQ**

1. As part of the new DofE training system, this Wing will be holding the above course at 2030 Sqn HQ from 0900 x 1700 hrs. Dress civilian dress, and pay and travel from normal entitlements are applicable.
2. The course is designed to give an assessed overview of the DofE Expedition Assessors role and training required to do this. It is the 2<sup>nd</sup> part in the process of becoming an Accredited Expedition Assessor. (As well as the IdofE Course, previously circulated and a supported assessed expedition to complete that process). It is also the 2nd part of the scheme whereby candidates can obtain a Foundation Certificate in the DofE. ( Further 2 days course and workbook).
3. Places are limited to 40, and although you can bid for as many places as you wish – be realistic , we will try and get a place allocated to every unit that bids – hopefully 1 from each unit. Any Adult member of staff can attend.
4. Please complete the section below for your bids – reply by **8 MAY 2010** either via post or email [B@bcoats.freemove.co.uk](mailto:B@bcoats.freemove.co.uk). Selection and Joining Instructions will be issued on 10 May 10. Candidates who attend will need to complete a short Expedition e-learning module on the DofE website, prior to attending the course, ( and bring printed off certificate of completion) and bring with them the new 6<sup>th</sup> edition handbook – already issued 1 free to each unit. ( Extra copies can be ordered direct from DofE £5.95). Full instructions & EAC 3 form will be sent with JI's.

B Coats  
 Sqn Ldr  
 Wing DofE Off

Copy to; OC Wing WSO's

From Sqn to Sqn Ldr Coats

The following staff wish to be considered for the Intro to EAS Course – 20 JUNE 2010

Rank, Name and Initials email address for JI's

1.

2.

Signed .....

Rank .....

Date .....